



Establishment Committee

Date: MONDAY, 3 DECEMBER 2018

Time: 1.45 pm

Venue: COMMITTEE ROOMS - COMMITTEE ROOMSWEST WING, GUILDHALL

Members:

Deputy Edward Lord (Chairman)	Sylvia Moys
Deputy the Revd Stephen Haines (Deputy Chairman)	Deputy Joyce Nash
Randall Anderson	Barbara Newman
Sir Mark Boleat	Deputy Richard Regan
Deputy Keith Bottomley	Deputy Elizabeth Rogula
Deputy Kevin Everett	Alderman William Russell
Sophie Anne Fernandes	Ruby Sayed
Deputy Jamie Ingham Clark	Deputy Philip Woodhouse
Jeremy Mayhew	

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio or video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 29 October 2018.

For Decision
(Pages 1 - 8)
4. **OUTSTANDING ACTIONS REPORT**
Report of the Town Clerk.

For Information
(Pages 9 - 10)

Strategic Business

5. **GENDER IDENTITY PRESENTATION OF RESULTS AND DRAFT POLICY DISCUSSION**
The Director of Community and Children's Services to be heard.

For Discussion
6. **EU SETTLEMENT SCHEME**
Report of the Director of Human Resources.

For Discussion
(Pages 11 - 16)

Police Authority Business

7. **REVIEW OF THE CITY OF LONDON POLICE AUTHORITY - RESOURCING & GOVERNANCE ARRANGEMENTS**
Report of the Town Clerk.

For Decision
(Pages 17 - 28)
8. **REPORT OF ACTION TAKEN**
Report of the Town Clerk.

For Information
(Pages 29 - 30)

For Formal Decision

9. **REVENUE BUDGETS 2019/20**
Report of the Town Clerk, Chamberlain and Comptroller and City Solicitor.
- For Decision**
(Pages 31 - 46)
10. **CORPORATE HEALTH SAFETY AND WELLBEING POLICY**
Report of the Director of Human Resources.
- For Decision**
(Pages 47 - 72)
11. **CORPORATE LONE WORKING / PREVENTING VIOLENCE POLICY**
Report of the Director of Human Resources.
- For Decision**
(Pages 73 - 92)

For Information

12. **FLU VACCINATIONS**
Report of the Director of Human Resources.
- For Information**
(Pages 93 - 98)
13. **DEVELOPMENTAL TOOLKIT AND COMPETENCY FRAMEWORK UPDATE**
Report of the Director of Human Resources.
- For Information**
(Pages 99 - 112)
14. **SENIOR REMUNERATION COMMITTEE MINUTES**
Minutes of the meeting held on 8 November 2018.
- For Information**
(Pages 113 - 116)
15. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
17. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

For Decision

Part 2 - Non-Public Agenda

18. **NON-PUBLIC MINUTES**

To agree the non-public minutes of the meeting held on 29 October 2018.

For Decision
(Pages 117 - 120)

19. **OUTSTANDING ACTIONS REPORT**

Report of the Town Clerk.

For Information
(Pages 121 - 122)

20. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

22. **CONFIDENTIAL MINUTES**

To agree the Confidential minutes of the last meeting held on 29 October 2018.

For Decision

For Formal Decision

23. **MARKET FORCES SUPPLEMENT REQUEST**

Report of the City Surveyor.

For Decision

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Report of the City Surveyor.

For Decision

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Report of the City Surveyor.

For Decision

26. **EMPLOYMENT MATTERS**

Report of the Chamberlain.

For Decision

27. **CHANGE PROGRAMME**

Report of the Director of Operations & Buildings, Barbican/Guildhall School of Music & Drama.

For Decision

28. **CONFIDENTIAL STAFFING ITEM - TO FOLLOW**
Report of the Town Clerk.

For Information

For Decision

29. **SENIOR REMUNERATION COMMITTEE MINUTES**
Minutes of the meeting held on 8 November 2018.

30. **TOWN CLERK'S UPDATE**
Town Clerk to be heard.

For Information

For Information